



Office of the Chief of Police

CITIZEN’S COMPLAINT FORM Includes

“Act of Racial Profiling or Ethnicity Biased Conduct”

Complaints filed against TSU Police Department members are to be based on professional conduct issues. The Department does not accept complaints filed on the basis of the complaint’s guilt or innocence, these are matter for the court. To file a complaint, please complete all the items on this form describing briefly the incident that involved you and an officer of the Texas Southern University Police Department. This form must be notarized; notary services is available through the Office of the Chief of Police. The Office of the Chief of Police will assign an investigator to review the completed form and speak with you directly within five (5) working days. The Office of the Chief of Police shall ensure that a thorough investigation into the complaint is concluded and that you are notified in writing of the conclusion and findings within thirty (30) of the date filed. The TSU Police Department shall not accept “third party” complaints unless filed by a parent or court-appointed legal guardian on the behalf of a minor child.

Your Name: \_\_\_\_\_ Today’s Date: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work/Cell Phone: \_\_\_\_\_

DOB: \_\_\_\_\_ Sex: Male \_\_\_\_\_ Female \_\_\_\_\_

Race:   Caucasian   African   Hispanic   Asian   Native American   Other

Date of Incident: \_\_\_\_\_ Time: \_\_\_\_\_ a.m. or p.m.

Location/Place/Address: \_\_\_\_\_

Officer’s Name: \_\_\_\_\_ Badge Number: \_\_\_\_\_

Describe the Officer: \_\_\_\_\_

***(Use separate sheet to identify multiple officers and their individual conduct)***

(1)Name of Witness: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work/Cell Phone: \_\_\_\_\_

***(Use separate sheet to identify multiple witnesses)***



Office of the Chief of Police

## COMPLAINANT'S AFFIDAVIT

I \_\_\_\_\_ have been informed that under the Penal Code of the State of Texas Section 37.02: PERJURY. (a) A person commits an offense it with intent to deceives and with knowledge of the statement's meaning:

- (1) Making a false statement under oath or swears to the truth of a false statement previously made and the statement is required or authorized by law to be made under oath: or
- (2) Making a false unsworn declaration under Chapter 132, Civil Practice and Remedies Code.

I further understand that the officer or officers named in this complaint shall receive full knowledge and disclosure of this complaint, and shall retain all rights and privileges as afforded through the United States constitution, and employee rights, including but not limited to legal remedies.

Affiant

Subscribed and sworn to and before me, by the said

This \_\_\_\_\_ Day of \_\_\_\_\_, 200 .

Notary Public in and for  
Harris County, Texas

Describe the incident and nature of complaint: (Provide as much information as possible about the incident)

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*Submit additional pages as needed*

