

Goal Setting with Bullseye

A Guide for Employees and Managers

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CREATE A GOAL FOR YOURSELF

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Home | Edwards, Jessica | English

Business & Financial Services (Br0007)

Administration | Organization Chart | Appraisals | At a Glance | **Goals** | Training | PDP | SP | Reports | Help

My Dashboard | My Profile | **My Goals** | Goals Library | Employee Goals Management | Department Goals Management

Emp ID: 00000
Edwards, Jessica

Emp ID: 9999
Ortiz, Bernardo (Payroll S
2014 Add to Outlook

Pending Appraisals (1) | Appraisal Status | Selected Appraisals (0) | Drafts (1)

Reassign | Unassign | Appraise

Self Review (0) | 360 Review (0) | Peer Review (0) | Team Review (0)

No record found.

From January 2014 To September 2014 Reporting Employee All Go

Click "Goals"
Click "My Goals"

https://my.bullseyeval... Texas Southern University TSU

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My Goals

Home > Goals > My Goals

Employee ID: 00000
Edwards, Jessica (HRIS Analyst)
Human Resources

My Job Description
CURRENT YTD 0.00

Search

Goal Name From 01/01/2014 To 12/31/2014 Search

Current Goals (0) | Goals Archive (2)

No record found.

Assign Goals

Click "Assign Goals"

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Assign Goals to Employee

Home > Goals > My Goals > Assign Goals to Employee

Save Cancel

Responsible User * Edwards, Jessica

Goals * Other

Importance Low

Goal Name *

Goal Description

Progress * Complete/Incomplete

Measurable

Target Value

Date * From To

Allow the employee(s) to update this goal

Comments

Click "Other" under Goals.

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Assign Goals to Employee

[Save](#)
[Cancel](#)

Home > Goals > My Goals > Assign Goals to Employee

Responsible User *

Edwards, Jessica

Goals *

Other

Importance

Low

Goal Name *

Update University MAPPs

Goal Description

Do a full audit of all University MAPPs and update all outdated policies.

Progress *

☒ Complete/Incomplete

☐ Measurable

☐ Target Value

Date *

From 09/30/2014 To 10/31/2014

Allow the employee(s) to update this goal

☒

Comments

Enter in your goal information in the required fields.



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Assign Goals to Employee

[Save](#)
[Cancel](#)

Home > Goals > My Goals > Assign Goals to Employee

Responsible User *

Edwards, Jessica

Goals *

--Select--

Importance

Low

Goal Name

Goal Description

Date *

From To

Allow the employee(s) to update this goal

☒

Comments

Goal has been assigned to 'Edwards, Jessica'

OK

Click "Save"

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100%

CONGRATULATIONS! YOU HAVE JUST SET A GOAL!

ASSIGN A GOAL TO YOUR EMPLOYEE

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My Goals
Goals Library
Employee Goals Management
Department Goals Management

Assign Goals

Home > Goals > Employee Goals Management

Search

Enter Goal/Employee/Department Name Search Advanced Search

Goal Name Last Name First Name Department From To Search

Current Goals Goals Archive

Ortiz, Bernardo (Human Resources) (1 Goal)

Expand All Collapse All

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https://my.bullseyevaluation.com/ManageEmpGoals.aspx?

- Click on "Goals"
- Click on "Employee Goals Management"
- Click on "Assign Goals"

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Administration | Organization Chart | Appraisals | At a Glance | Goals | Training | PDP | SP | Reports | Help

Assign Goals to Employee Save Cancel

Home > Goals > Employee Goals Management > Assign Goals to Employee

Responsible User * --Select--

Goals * --Select--

Importance

Goal Name

Goal Description

Progress * Complete/Incomplete Measurable Target Value

From To

Allow the employee(s) to update this goal

Comments

Select your employee's name from the drop down menu

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Assign Goals to Employee

Home > Goals > Employee Goals Management > Assign Goals to Employee

Responsible User * Grace, Olivia (2013)

Goals * --Select--

Importance --Select--

Goal Name

Goal Description

Progress * Complete/Incomplete

Measurable

Target Value

Date * From To

Allow the employee(s) to update this goal

Comments

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In the drop down menu (under "Goals" select "Other"

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Assign Goals to Employee

Home > Goals > Employee Goals Management > Assign Goals to Employee

Responsible User * Grace, Olivia (2013)

Goals * Other

Importance Medium

Goal Name * Benefit fair

Goal Description Create benefits Fair timeline

Progress * Complete/Incomplete

Measurable

Target Value

Date * From 10/01/2014 To 10/31/2014

Allow the employee(s) to update this goal

Comments

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Enter in the goal details

Click "Save"

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Assign Goals to Employee

Home > Goals > Employee Goals Management > Assign Goals to Employee

Responsible User * --Select--

Goals * --Select--

Importance Low

Goal Name

Goal Description

Progress * Complete/Incomplete

Measurable

Target Value

Date * From To

Allow the employee(s) to update this goal

Comments

Goal has been assigned to 'Grace, Olivia (2013)'

OK

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CONGRATULATIONS! YOU HAVE JUST ASSIGNED A GOAL!

UPDATE, DELETE, OR CHECK THE STATUS OF YOUR GOAL

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My Goals [Assign Goals](#)

Home > Goals > My Goals

Employee ID: 00000
Edwards, Jessica (HRIS Analyst)
Human Resources

My Job Description
CURRENT YTD 0.00

Goals Library
Employee Goals Management
Department Goals Management

Search

Goal Name From 01/01/2014 To 12/31/2014 [Search](#)

Current Goals (1) Goals Archive (2)

Due Date	Goal	Progress
October 31, 2014	Update University MAPPS Low	Incomplete Update Status Delete

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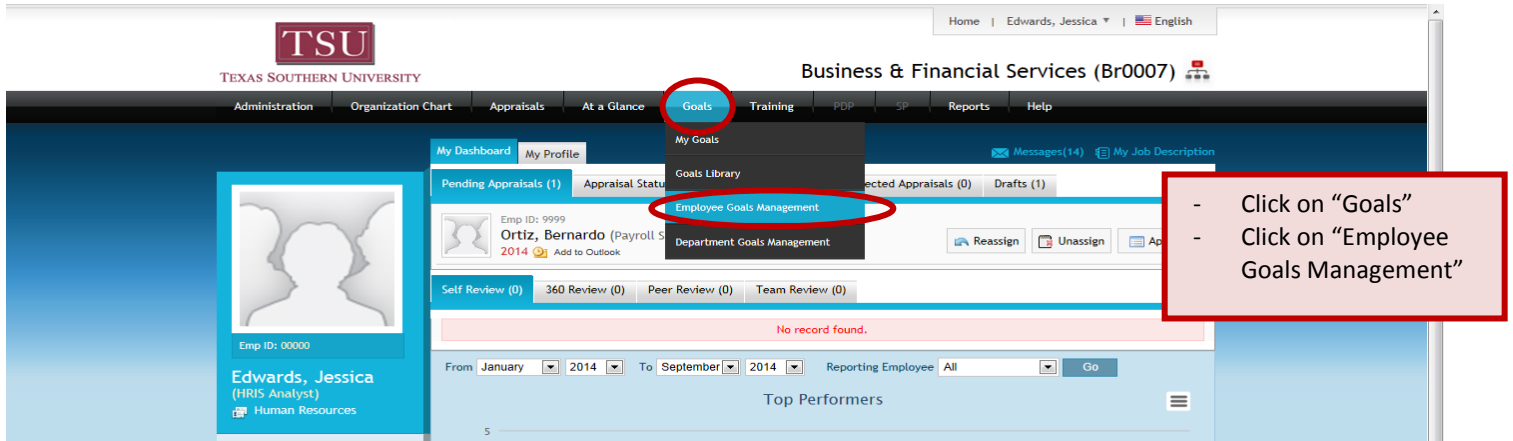
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<https://my.bullseyevaluation.com/MyCurrentHistoryGoals.aspx>

To check the status of your goal and make updates:

- Click on "Goals"
- Click on "My Goals"
- Click on "Update Status"

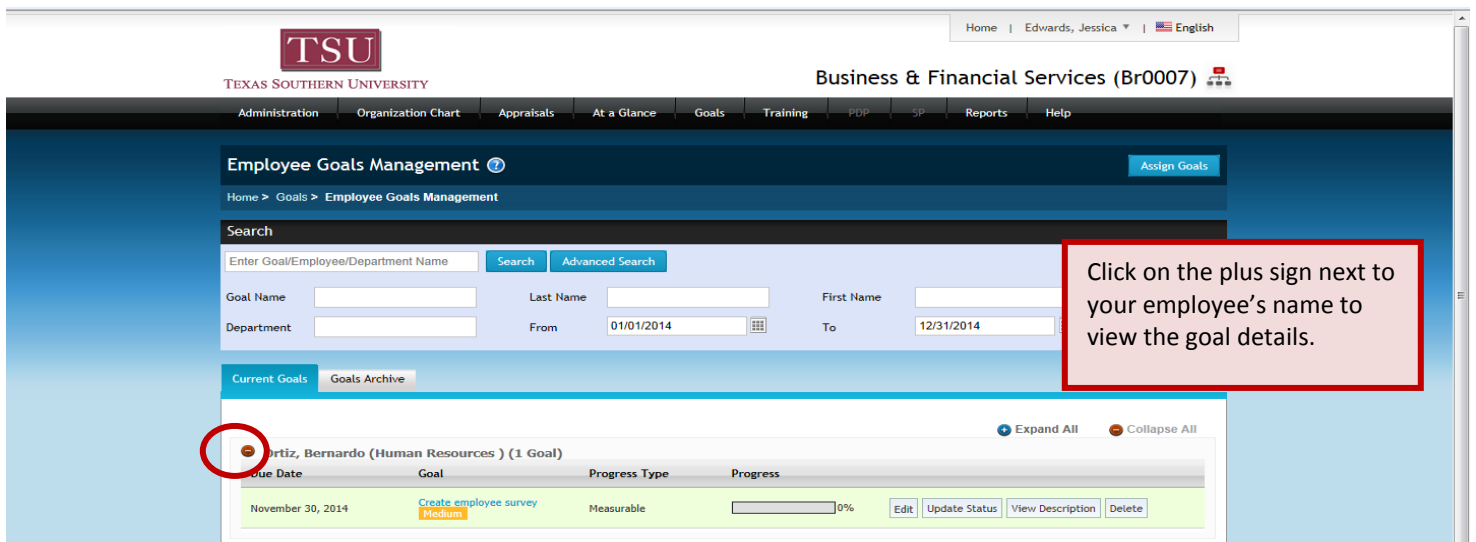
UPDATE, DELETE, OR CHECK THE STATUS OF YOUR EMPLOYEE'S GOAL



The screenshot shows the TSU HRIS dashboard. The 'Goals' menu item is circled in red. A dropdown menu is open, showing 'Employee Goals Management' as the selected option, also circled in red. A red callout box on the right contains the following instructions:

- Click on "Goals"
- Click on "Employee Goals Management"

The dashboard header includes the TSU logo, 'TEXAS SOUTHERN UNIVERSITY', and 'Business & Financial Services (Br0007)'. The navigation bar includes links for Administration, Organization Chart, Appraisals, At a Glance, Goals, Training, PDP, SP, Reports, and Help. The user profile for Edwards, Jessica (HRIS Analyst) is visible on the left. The main content area shows a 'No record found.' message and a 'Top Performers' section.



The screenshot shows the 'Employee Goals Management' page. A red callout box on the right contains the following instruction:

- Click on the plus sign next to your employee's name to view the goal details.

The page header includes the TSU logo, 'TEXAS SOUTHERN UNIVERSITY', and 'Business & Financial Services (Br0007)'. The navigation bar includes links for Administration, Organization Chart, Appraisals, At a Glance, Goals, Training, PDP, SP, Reports, and Help. The user profile for Edwards, Jessica (HRIS Analyst) is visible on the left. The main content area shows a search bar and a table of goals. A goal for Ortiz, Bernardo (Human Resources) is highlighted, with a plus sign next to the employee name circled in red. The goal details show a due date of November 30, 2014, a goal of 'Create employee survey', a progress type of 'Measurable', and a progress bar at 0%.