

My Financial Aid Student User Guide

Response Required

1. Navigate to MyTSU portal landing page click, 'Student'



2. Choose "Financial Aid"



Two (2) intuitive and adaptive tiles (shortcuts) will display, but with sub-menus.

III SharePoint MyTSU Student ∨ Resources		Search this site std	© ? (•
FA Financial Aid			☆ Not following
	Status of Financial Aid	Financial Aid Deferment	

3. Choose "Status of Financial Aid" tile.



4. Click "Home"

"Responses Required" will display.



5. Click "View Questions"

• Choose "Authorize" or "Decline" from the drop-down menu.

Financi	Questions from the Financial Aid Office X	ar 🖌 🖂
Home Awar	Please answer the following mandatory questions to view your financial aid awards.	College Finan >
Response		
Que Pleas	I authorize TEXAS SOUTHERN UNIVERSITY to apply any federal (Title IV) funds I receive toward non-institutional charges including, but not limited to: bookstore vouchers, library fees, parking permits/fines, program specific fees, fees for lost or damaged equipment/property, testing fees, etc.). I understand that if I do not authorize TEXAS SOUTHERN UNIVERSITY to pay these charges with my financial aid funds, I will be responsible for paying all non-institutional charges owed to the University.	/ QUESTIONS
Student R		
Unsatisfied F	Authorize (Recommended)	
File Last	Decline	TED V

NOTE: These questions are required by the financial aid office and all mandatory questions must be answered to view your financial aid award letter.

Contact a representative in the Office of Student Financial Assistance for detail information.

Phone: (713) 313-7071 Fax: (713) 313-1859 Email: financialaid@tsu.edu

Technical support is available 24/7 by emailing IT Service Center: *itservicecenter@tsu.edu* or submitting a case: *http://itservicecenter.tsu.edu*

As always, we appreciate your support as we continue to improve the tools that ensure "Excellence in Achievement."

